



**PN 4-030-22, 4-030-20,
4-030-18**

TRANSFER BOARDS - INSTRUCTIONS FOR USE

The Skytron Transfer Boards assist the patient transfer from a supine position to the lithotomy position. The transfer boards are the proper length to limit repositioning of the patient during a move into the lithotomy position. Use the transfer boards to reduce the risk to patients and staff. All three transfer boards are light weight and easy to use.

Skytron offers three types of transfer boards. The leg pin type accomodates patients up to 500 pounds. The leg pin type of transfer board is used with the following Skytron tables:

- 3500 Series
- 6300 Series
- 6700 Series
- 3600 Series

The pin type of transfer board accomodates patients up to 400 pounds. This transfer board is used with the following Skytron tables:

- 6300 Series
- 1602
- 6700 Series
- KUB Accessory

The side rail type of transfer board accomodates patients up to 400 pounds. This transfer board is used with the following Skytron tables:

- 6300 Series
- 3500 Series
- 6700 Series
- 3600 Series

LEG PIN TYPE 4-030-22	
Length	34 inches
	864 millimeters
Width	20 inches
	508 millimeters
Weight	8.21 pounds
	3.72 kilograms
<i>Accommodates patients up to 500 pounds (226.80 kilograms)</i>	
PIN TYPE 4-030-20	
Length	42 inches
	1067 millimeters
Width	20 inches
	508 millimeters
Weight	5.5 pounds
	2.4 kilograms
<i>Accommodates patients up to 400 pounds (181.44 kilograms)</i>	
SIDE RAIL TYPE 4-030-18	
Length	47 inches
	1194 millimeters
Width	22 inches
	559 millimeters
Weight	5.4 pounds
	2.6 kilograms
<i>Accommodates patients up to 400 pounds (181.44 kilograms)</i>	

Install the Leg Pin Transfer Board 4-030-22



WARNING

DO NOT use the transfer board as a table extension. This accessory was designed as a temporary support. Injury to the patient may occur if the transfer board is used incorrectly.

The leg pin transfer board has an optional leveling pad available for purchase. This pad can be used with the leg pin transfer board if the surgical table used has an x-ray top or a 4" pad. To install the leg pin type of transfer board, follow the instructions below:

1. Remove the pad from the foot section of the surgical table.
2. Remove the x-ray top from the surgical table.
3. Adjust the height of the surgical table top to a safe and comfortable height required to remove the leg section.
4. Simultaneously squeeze the two release levers on the bottom of the leg section and pull the leg section off the attaching pins.



WARNING

The leg section weighs approximately 20 pounds (9.07 kilograms). Safely handle the leg section during removal to prevent injury.

5. Raise the pins on the table to the "leg up" position.



Push the button on the table to raise the leg pins. The leg pins will stop once they are completely raised.

6. Determine which holes on the transfer board are compatible with the surgical table in use.



1. Leg Pin Transfer Board



See the label on the transfer board to determine which holes to use with the surgical table.



2. Leg Pin Transfer Board Label

7. Slide the transfer board onto the leg pins on the surgical table.
8. Install the leveling pad, if required.

Install the Pin Transfer Board 4-030-20



3. Pin Type Transfer Board

The pin type of transfer board is used only with the head end of the surgical table or a KUB accessory. To install the pin transfer board, follow the instructions below.

1. To remove the head section from the table, loosen the two locking knobs under the head section of the table.
2. Pull the head section of the table straight off the back section.
3. Set the head section aside.
4. Slide the pins on the transfer board into the holes on the surgical table.
5. Tighten the two knobs on the table to secure the transfer board.



WARNING

DO NOT use the transfer board as a table extension. This accessory was designed as a temporary support. Injury to the patient may occur if the transfer board is used incorrectly.

Install the Side Rail Transfer Board 4-030-18



4. Side Rail Transfer Board Transfer Board

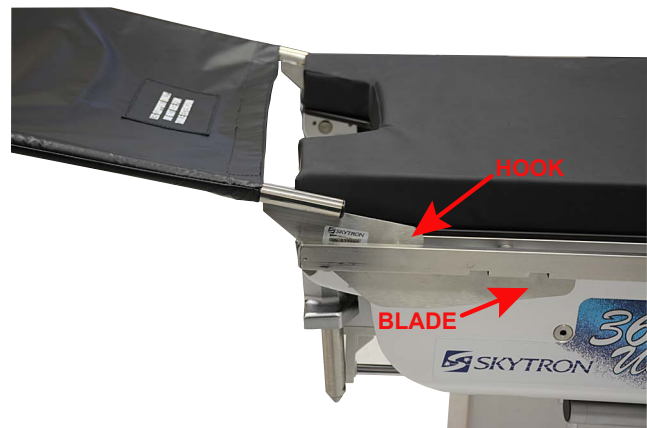
The side rail type of transfer board can be installed in place of the foot section of the table or off of the head section. To install the side rail transfer board, follow the instructions below:

1. Remove the leg section from the table, if desired.
2. Align the blades on the transfer board with the rails on surgical table.
3. Tilt the transfer board.
4. Insert the blades on the transfer board under the support on the side rail of the surgical table.
5. Place the hooks over support rails on the side rails.



5. Attach the Hook to the Support on the Side Rail of the Surgical Table

6. Tilt the transfer board back down to align with the surgical table.



6. Secure the Hook and Blade

7. Verify that the transfer board is secure on the side rail of the surgical table.
8. Make sure the blades on the transfer board are under the support on the side rail.

Preventive Maintenance

Complete the preventive maintenance identified below. Regular preventive maintenance makes sure the accessory operates correctly. Preventive maintenance should only be completed by qualified and trained personnel from Skytron.

- Complete a general, visual examination during cleaning. Check for:
 - Loose parts
 - Cracks
 - Chips

Complete the necessary repairs or replace the accessory.

- Complete a periodic inspection of the following:

- Operation of the pins and the blades
- Top surface



WARNING

Do NOT use the transfer board if any parts are missing, broken or have excessive wear. Contact your Skytron representative to request service related to this product.

Cleaning Recommendation



Always follow the current Association of periOperative Registered Nurses (AORN) Journal Guidelines to make sure the proper cleaning and disinfection procedure is followed.

Follow the procedures below to clean the transfer boards between cases.



WARNING

Always follow the standards for blood-borne pathogens from the Occupational Safety and Health Administration (OSHA). Use the recommended protective clothing, gloves, masks and eye protection to clean the accessory.

1. Remove major contaminants from the accessory with disposable materials. Follow the appropriate biohazard waste disposal procedures.
2. Remove the accessory and place it on a flat surface for cleaning.

CAUTION

Thoroughly read and follow the manufacturer's directions for all cleaning fluids. DO NOT use cleaners containing phenolics.

3. Use a ready-to-use detergent diluted as required by the manufacturer. Make sure the active ingredients of the product are

compatible with the materials used in the transfer boards.

4. Apply cleaning fluid liberally to the top and sides of each transfer board.
5. Wipe with a clean, lint-free cloth.
6. Wipe until all the moisture and cleaning fluid is removed from the accessory.
7. Apply cleaning fluid liberally to the bottom of the each transfer board.
8. Wipe with a clean, lint-free cloth.
9. Wipe until all the moisture and cleaning fluid is removed from the bottom of the accessory.
10. Allow the accessory to dry.

Disinfection

The following antiseptic solutions are approved for use on the transfer boards:

- Sodium Hypochlorite 6% diluted to 0.1% (halogen containing compound)
- HypoAlcohol (iodine color removing agent)
- Chlorhexidine (chlorhexidine gluconate 0.5%)
- Benzalkonium Chloride (invert soap 10%)
- Povidone Iodine
- Ethanol 80%
- Oxydol (hydrogen peroxide)
- Isopropyl Alcohol (IPA) 99.5%

Use the following steps to disinfect the transfer boards.

Remove all pads from the transfer board, if applicable.

Apply disinfectant to a clean, lint-free cloth.

Wipe the top, sides and bottom of the accessory with the cloth.



Make sure there is enough disinfectant on the cloth so the cloth does not dry out before the entire accessory is wiped and disinfected.

Labels



7. Labels on the Leg Pin Type of Transfer Board



8. Labels on the Pin Type of Transfer Board



9. Labels on the Side Rail Transfer Board

Replacement Parts

LEG PIN TYPE		
<i>Quantity</i>	<i>Part Number</i>	<i>Description</i>
1	4-030-22-2P	2" STANDARD PAD
1	4-030-22-2S	2" SOF PAD
1	4-030-22-1	COVER

PIN TYPE		
<i>Quantity</i>	<i>Part Number</i>	<i>Description</i>
1	4-030-20-2	PIN
1	4-030-20-1	COVER

SIDE RAIL TYPE		
<i>Quantity</i>	<i>Part Number</i>	<i>Description</i>
1	4-030-18-1	COVER

Date	Revision	Revision History
04/11/2016	0	Initial Release

Distributed by:

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Leg Pin Transfer Board 4-030-22

Manufactured by:



SchureMed

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Abington, MA 02351

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www.schuremed.com

Pin Transfer Board 4-030-20 and Side Rail Transfer Board 4-030-18

Manufactured by:



Allen Medical

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